

Date Ra	Tuesday, 6 June 2023
Time Wā	9.30 am - 4.00 pm
Location Wāhi	Rydges Airport Hotel, Wellington
Members mema	Greg Simmons (Co-Chair), Rawiri McKree Jansen (Co-Chair), Sue Barnes, Jo Stodart, Anne Hutley, Max Bloomfield, Vivian Black, Sally Roberts, Lynne Downing, Sarah Marshall, Marjorie (Marj) Allan, Cherene Warbrick-Daniel (via zoom), Whare Rikihana (Dennis) Te Moana (via zoom), Brittany Jenkins.
In attendance ā-Tinana	Nikki Grae, Jeanette Bell, Ruth Barratt, Amanda Wood, Marie Talbot (Minutes)
Apologies Ngā whakapāha	Martin Thomas, Arthur Morris, Claire Doyle

1. Greg Simmons opened the meeting at 9.30am with a Karakia and gave the Apologies. Meeting attendees introduced themselves in the whakawhanaungatanga as there were several new members in the group.
2. **Ngā āmiki o mua / Minutes of the previous meeting - held 14 December 2023**
 - The minutes were accepted as a true and correct record.

2.1 Ngā take korero / Matters arising:

Action items from previous meeting

Item 3. Contact Elizabeth Norman from Health Roundtable and ask for quarterly rates for SSI and SAB to compare with national surveillance data – Nikki Grae updated the group on progress of this item. Elizabeth Norman referred Nikki to Kate Lopez (National Manager NZ). Kate indicated that a new memorandum of understanding (MOU) was needed to share data. Kate is now working with the Director of Health Quality Intelligence to create the MOU. A further update on this will be made at the next meeting.

Item 4. Add commentary to the next HA-SAB source report re evidence – informed interventions and best practice – Ruth Barratt updated the group on progress with this item. Links to two resources, improvement strategies are included in the latest report.

Item 7. Share costings information on healthcare associated infection - Sally updated the group on progress of this item. Information will be ready to share at the next meeting.

Item 8. Finalise and distribute revised ToR and seek a co-chair and Māori representative – Jeanette Bell updated the group on the progress on this item. The ToR were finalised in December and Dr Rawiri McKree Jansen has been appointed as co-chair. Consideration needs to be given to adding a Te Whatu Ora position to the group.

Action:

Check Te Whatu Ora role and update SIPCAG ToR representation from Te Whatu Ora as required.

2.2 Ngā tino korero / Papers for noting:

- Quarterly IPC update for Te Whatu Ora - April 2023
- Te Tāhū Hauora Health Quality & Safety Commission (Te Tāhū Hauora) name and logo change
- Code of expectations

3. Clinical Lead update

- A written update was circulated with the papers for the meeting.

4. Surgical Site Infection Improvement Programme (SSIIP) update

Amanda Wood gave an update on the July to September 2022 summary of findings for cardiac and orthopaedic surgery.

Discussion:

- There was discussion about the SSI reviews being undertaken in districts in relation to quality improvement and the use of the investigation tool. Also, about how most districts report the SSIIP data within their organisations and the need for senior leadership to be more engaged, understand the importance of this work and support the teams who do the work.
- It was suggested that using the appropriate page from the Orthopaedic Implementation Guide, along with scenarios, available at SSIIP champions meetings and going through the investigation tool again would be useful for newer staff.
- Ruth Barratt gave an update on the recent review of the surgical skin antisepsis guide which was undertaken in response to product supply issues.

5. Hand Hygiene New Zealand (HHNZ) Programme

Amanda Wood gave an update on the national compliance rate, and compliance with the minimum number of moments, for November 2022 to February 2023.

Discussion:

- There was discussion about reasons why some districts don't reach the required compliance rate and/or the minimum required moments, some of the barriers to this and some suggestions for improvement.

Action:

Utilise reporting mechanisms and offer from senior leadership (Chief Medical Officer roles in SIPCAG, Te Aka Whai Ora/Te Whatu Ora) to highlight and communicate accountability to high and low performing districts.

6. Healthcare-associated *Staphylococcus aureus* bacteraemia (HA-SAB) source data collection

Ruth Barratt gave an overview of the results for January to March 2023.

Discussion:

- There was discussion about what data is captured, procedures where infections occur, inclusion of ethnicity data, and matching the infection rates to the age distribution for admissions to hospitals. The IPC team plans to complete a review of all data including an ethnicity analysis when there is a full year of data.

7. Healthcare-associated Infection point prevalence survey (PPS) update

Sally Roberts gave an update of the PPS, including the submission of a methods paper, progress with the costings analysis, and meetings with stakeholders.

Discussion:

- There was discussion around what the role of Manatū Hauora / Ministry of Health is in relation to this work, the need for active engagement and a national system to collect data. A suggestion was made to include a question about infections in the patient survey that Te Tāhū Hauora runs.

Action:

- IPC team to clarify where responsibilities lie for IPC e.g., strategy, policy and systems lie between Te Whatu Ora, Manatū Hauora and Te Tāhū Hauora.

8. National infection services hui and network

Nikki Grae and Sally Roberts spoke to this item and covered their involvement in the Te Whatu Ora led national infection services hui, and establishment of a national network. The hui was held on 27 March 2023, and used quality improvement methodology to look at the challenges, focus areas, and ideas for change. Summaries of the breakout sessions during the hui and a prioritisation survey for the proposed functions of a national infection services network has been distributed to all hui participants. Weekly meetings of the original planning group are being held (this group needs to transition to a MDT network establishment group to include representation from all relevant specialty areas). The Minister of Health has recently announced the concept of national clinical networks to lead and drive national standards and models of care, that new networks may replace existing networks and that infection services will be included in the first tranche. Part of the next steps is to hold two webinars on 8 & 9 June to give an update on work completed to date.

Discussion:

- There was discussion about the need for project management and admin support was necessary for the establishment and successful delivery of a network. There will also need to be a wide range of groups (infection services specialty areas) involved in the establishment and leadership within the network including representation from smaller centres. Support is also needed from trained people at the frontline, the need for a structure to train an IPC specialist workforce, how existing NZ and international clinical networks are working well, importance of the involvement of Te Tāhū Hauora with the network and that the network would be an avenue to take issues/actions to.

Action:

- Share the summary documents for the National Infection Services hui and announcement of upcoming webinar, with the group – Nikki.

9. Te Tāhū Hauora new logo, change of name and new CEO

Nikki Grae gave an overview of the new name and logo for Te Tāhū Hauora, and that Dr Peter Jansen is the new CEO.

10. Group representative updates

- **The Australasian Society of Infectious Diseases (ASID)** – Max Bloomfield reported that the ASID conference will be held in Wellington in March next year.

- **The Infection Prevention and Control Nurses College (IPCNC)**– Jo Stodart reported that IPC staff turnover is still high, the Fundamentals of IPC course is going well and membership is increasing.
- **Accident Compensation Corporation (ACC)** – Sarah Marshall reported that the Know Your IV Lines programme will conclude after review of its recent report. Going forward ACC will be looking for planned improvement processes from governance groups and will work with other organisations to identify opportunities for improvement.
- **New Zealand Microbiology Network (NZMN)** – Vivian Black reported that there have been some outbreaks of multi-resistant organisms in New Zealand. There is a concern that there is no alert system available nationally that can be easily accessed.
- **Ministry of Health (MoH)** – Brittany Jenkins had nothing additional to report.
- **Consumer Representatives** – Marj Allan commented on the recent consumer conference. Cherene Warbrick-Daniel commented on the increase in patients with serious infections in her work area of mental health. Dennis Te Moana commented that his interest is with lived experiences.
- **Private Surgical Hospitals** - Lynne Downing reported that NZPSHA have provided feedback to the Healing, Learning, and Improving policy 2023. They have also distributed the SSIIIP skin antisepsis guide and the ACC NZ Aseptic Technique modules to member hospitals.
- **Quality and Risk Managers** – Sue Barnes reported that the national group is trying to find ways to engage with a range of clinical and leadership groups and is working on a draft national risk framework.
- **District management** – Greg Simmons reported that changes are continuing and that the focus for district networks is creating a lot of work. The Hospital and Specialist Services Review had been delayed until after the general election. Rawiri McKree Jansen reported that Te Aka Whai Ora is nearly 1 year old and that senior roles, the four Chief Clinical Directors, are now in place.

11. Capturing consumer healthcare-associated infection (HAI) stories

Ruth Barratt gave an overview of work that the IPC team has been doing to engage more with consumers. The He hoa tiaki / Partners in Care team at Te Tāhū Huaora have a consumer forum whose members were sent a short survey to capture consumer/whānau experiences with HAI.

Discussion:

- There was discussion about the Engaging with Consumers booklet, which is useful, the need to train consumers, the difficulty for consumers to understand the acronyms used in the health sector and ways to find consumers to work on projects. Lynne Downing commented that private surgical hospitals have a history of including consumers and that she would be happy to share the list with the group.

Sue Barnes commented that a standardised consumer remuneration review is underway.

Action:

- Share examples of consumer engagement with group – Lynne Downing
- Look at options to improve accessibility of meeting information for the sight impaired.

12. Hand hygiene (HHNZ) review

Amanda Wood provided background on the 2022 HHNZ review and an update on work to action the review recommendations.

Discussion:

- There was discussion around current networks that are in place and the barriers that exist regarding meeting the required hand hygiene compliance rates and/or the minimum required moments.

13. Peripheral intravenous catheters (PIVC) quality improvement initiative

Ruth Barratt gave an overview of the PIVC project covering –

- Progress to date
- Background – evidence for improvement
- Patient stories and what consumers say about PIVC infections
- The aims of four regional workshops held in May 2023, which were to share the good work already happening, identify and understand the factors that contribute towards PIVC associated infections in New Zealand and generate ideas for improvement.

Discussion:

- There was discussion about the need to look at ethnicity in proportion of total numbers receiving procedures, barriers to the Know Your IV Lines bundle implementation and issues around national guidance, local policies and documentation.

14. Infection prevention and control programme plan 2023/24

Nikki Grae provided an outline of the draft IPC team programme plan for 2023/24. Nikki discussed planning considerations including the new Te Tāhū Hauora statement of intent, Minister of Health's letter of expectations, incorporating the Code of Expectations for health entities' engagement with consumers and whānau and programme risks and constraints.

Discussion:

- There was discussion around the availability of IPC data, how priorities are decided, consideration of the advent of geographical localities within the health sector, some of which won't have hospitals, and the need to be prepared with information, guidance and training for primary care.

15. General Business

- Greg Simmons acknowledged the contribution of Claire Doyle, whose term as a member has now ended. Claire's contribution to the group has been recognised and valued.
- Nikki Grae also mentioned that there are some upcoming changes within the IPC team - Ruth Barratt, IPC Specialist, is retiring and Grace Clendon and Harini Srinivasan, Data analysts, are both going on parental leave. Their contributions to the programme were recognised.

- Rawiri McKree Jansen commented on how the co-chair arrangement is likely to work going forward. This will be either chairing alternate meetings or chairing part of the agenda at each meeting.

The meeting was closed at 3.30pm with a Karakia.

Action list following SIPCAG meeting 6 June 2023

Action No.	Meeting date	Topic	Action required	By whom	Status
1.	14 Dec 2022	Health Roundtable	Health Roundtable quarterly data on SSI and SAB to compare with national surveillance data. Discussed with Kate Lopez - Memorandum of understanding needed to share data. Follow up with Health Quality Intelligence team.	Nikki Grae	Action carried over from previous meeting – in progress
2.	14 Dec 2022	PPS	Share costings information at next meeting	Arthur Morris Sally Roberts	Action carried over from previous meeting – in progress
3.	6 June 2023	Documents for the National Infection Services hui	Share the summary documents for the National Infection Services hui, and announcement of upcoming webinar	Nikki Grae	Completed
4.	6 June 2023	SIPCAG Terms of reference	Check Te Whatu Ora role and update SIPCAG ToR representation from Te Whatu Ora as required	Nikki Grae Jeanette Bell	In progress
5.	6 June 2023	Hand hygiene	Utilise reporting mechanisms and offer from senior leadership (Chief medical officer roles in SIPCAG, Te Aka Whai Ora/Te Whatu Ora) to highlight and communicate accountability to low performing districts.	Amanda Wood	Update at next meeting
6.	6 June 2023	Consumer engagement	Share examples of consumer engagement with group.	Lynne Downing	Include in Oct meeting papers

Action No.	Meeting date	Topic	Action required	By whom	Status
7.	6 June 2023	Co-chair arrangement	Greg and Rawiri to share chair role throughout next meeting	Greg Simmons Rawiri McKree Jansen	Closed
8.	6 June 2023	Consumer representation and support	Look at options to improve accessibility of meeting information for sight impaired.	Jeanette Bell Dennis Te Moana	Completed
9.	6 June 2023	Te Tāhū Hauora Statement of Intent 2023/27	Send to SIPCAG members when published	Marie Talbot Jeanette Bell	Include in Oct meeting papers