

Minutes of the meeting of the Health Quality & Safety Commission's Safe Surgery New Zealand Advisory Group
Held on 21 November 2018

Present:	Prof Ian Civil – Chair, Safe Surgery NZ clinical lead Rosaleen Robertson, Southern Cross Hospitals and New Zealand Private Surgical Hospitals Association (NZPSHA) Caroline Gunn, consumer representative Miranda Pope, Canterbury DHB, Perioperative Nurses College NZNO Dr Michael Wadsworth, resident medical officer Prof Justin Roake, Canterbury DHB Dr Leona Wilson, Australian and New Zealand College of Anaesthetists and Capital & Coast DHB Bob Henderson, human factors expert and psychologist Dr Nicola Hill, Royal Australasian College of Surgeons (RACS)
Guests:	Kaylene Henderson, NetworkZ Lizzie Price Health Quality & Safety Commission
Commission staff:	Gary Tonkin Owen Ashwell Gillian Bohm Katie Monteith (minute taker)
Apologies:	Dr Peter Jansen, ACC Dr Mike Stitely, Royal Australian and New Zealand College of Obstetricians and Gynaecologists

The meeting began at 9:35am

1. Welcome and apologies

The advisory group and programme team were onsite at the Commission office, except Nicola Hill who attended the meeting by zoom.

2. Minutes and actions from the 25 July 2018 meeting

The minutes were approved. The action list was considered. All items have been progressed or completed.

Action: the approved 25 July meeting minutes will be placed on the Commission website.

3. Briefings

A paper on options for uptake of start-of-list briefings was discussed. This included options for understanding the barriers to recording or implementing briefings, for raising the profile, and for guidance and assistance. It also included the results of a recent survey monkey survey on recording of briefings.

It is important to eliminate the variability with briefings. There is an appetite for briefings, but surgeons need to be onboard. Briefings need to be business as usual

with an expectation from the entire team that there is a briefing before they begin their work.

The group agreed there is more value at this stage in raising the profile and addressing the perceived barriers through ways other than regional workshops.

Action: RACS representative will write an article for Cutting Edge newsletter and ensure that it is an agenda item at the December RACS meeting.

Action: Senior portfolio manager to progress work to understand barriers to recording briefings, examples of where perceived barriers have been successfully addressed, and potential for colleges to jointly endorse briefings.

4. Quality and safety marker results

The latest quality and safety marker results were discussed. Some disappointment was expressed that while observation numbers are improving, around a quarter of DHBs had still not achieved the minimum 50 moments. The group was reassured that nearly all DHBs are reviewing all components of the checklist quite consistently. Engagement is still the area with most room for improvement.

It was recognised that a multipronged approach is required including reporting the quality and safety marker results back to district health boards (DHBs), speaking at relevant national groups, presenting the information to the colleges, and consumer involvement.

In relation to briefings, it is essential to highlight the benefits. RACS representative informed the group that their new leadership course has a focus on communication.

Action: arrange for clinical lead to speak at upcoming chief medical officer chief operational officer's meeting on the SSNZ programme.

Action: liaise with the Partners in Care team about information for the consumer council.

Action: senior portfolio manager and RACS representative to discuss longer term analysis on barriers to briefings.

RACS representative left the meeting at 10.30am.

5. Promotional campaign

Lizzie Price, the Commission's director of communications, presented ideas for raising the profile of the programme with clinicians. The group liked the concept of a day focused on surgical safety, perhaps with an emphasis on briefings. This could be accompanied by senior team members giving examples of what has happened as a result of speaking up, speaking up posters featuring local surgeons or heads of surgery; and case studies from DHBs about briefings.

Action: Senior portfolio manager to progress this concept with the Commission's communications team.

6. NetworkZ update and discussion

Kaylene Henderson, NetworkZ programme manager, presented on the NetworkZ programme. NetworkZ have the goal of simulation-based team training established as 'business as usual' in New Zealand operating rooms. National implementation has involved five DHBs a year. Ten DHBs have now rolled out and 2019's cohort have signed their letters of commitment. Training on simulation in emergency departments in association with the trauma network will take place in 2019.

Quality of administration of surgical safety checklists is one of the measures included in NetworkZ. The audits are undertaken by trained PhD students. Briefings are a major part of the scenarios. There is also the potential for NetworkZ auditors to report back on briefings and incorporate into their data.

Action: Senior portfolio manager to liaise with NetworkZ about data captured by that programme being used as an alternative way of indicating briefings uptake.

7. Programme in implementing checklists

Programme team specialist presented the programme's online resources which are currently in different places on the Commission's website. There needs to be an overall refresh of the programme's web pages and a one pager for DHBs that allows easy access to the resources. There is possibly the need for another train-the-trainer session due to high staff turnover.

8. Other business

The NZPSHA representative queried the fee difference being quoted by QualityHub for use of the reporting tool by private hospitals, compared with the DHBs rate.

Action: senior portfolio manager to contact QualityHub to query the rationale for this and note that Southern Cross have been involved with the programme since its pilot stage.

Refresher 'how to train' workshops should be considered for the work programme for next year.

Action: senior portfolio manager to consider refresher 'how to train' workshops for 2019/20 work programme.

The meeting finished at 12.55pm.