
Chair: Rowena Lewis
Members: Martine Abel-Williamson, Muriel Tunoho, Frank Bristol
In attendance: Dr Chris Walsh, Deon York, Dez McCormack (PIC - Partners in Care team)

The meeting commenced at 11.00am

1. Welcome & karakia

Rowena welcomed the group and opened with a karakia.

1.1 Previous minutes

Previous minutes were accepted as a true and accurate record.

1.2 Action items

Action items were discussed and updated. (See list at end of minutes.)

The action regarding the interactive page on website has been surpassed by the accessibility charter work underway for the website. This is a huge piece of work. Chris gave further background on the disability charter and the 5-year contract for the whole accessibility issue, mainly involving accessibility to our website for disabled people. We have always maintained that consumers be involved from the get-go and Martine has been invited to the initial hui on 16 July.

Template for Commission attendance at the Disabled People's Organisations (DPO) Coalition meeting has been requested. (Carry over item.)

Rewrite of the Board paper template – carried forward. Previously the request from CAG was to redefine to staff writing board papers, the requirements and expectations in the “Implications for consumers” section of papers. This has now changed into a broader re-write of the template to encompass the articles of the Te Tiriti o Waitangi and our SOI/SPE. A small group is being set-up by the Board secretary to come up with changes which will be go through ELT and the Board chair for approval.

1.3 Interests register

Rowena to email an addition to her interests. No other changes noted.

2. Partners in Care (PIC) update and deliverables

Quarterly report from Partners in Care team for the Health Quality & Safety Commission’s Consumer Advisory Group

9 July 2020

- The Ehlers Danlos videos have been completed. Some small changes are needed to get them back up on the website.
- As we reported last time, the PIC team was originally working with the primary care team for the 2020/21 co-design programme with Dr Lynne Maher. We were also planning some 'pre-workshops' before 30 June to socialise the concepts with the teams who were successful applicants. These did not go ahead, but we are still going to work with the primary care team as needed for the 2020/21 programme but will be the team taking the lead. A collaboration with PHARMAC is being discussed (e.g. members of PHARMAC joining a team). The programme will begin in August 2020.
- The Quality and Safety Marker (QSM) for consumer engagement is 'live'. We will have an ongoing role in socialising the QSM. We recently met with the District Health Board (DHB) consumer chairs and deputy chairs and will run another meeting with DHB staff likely to be involved with the QSM. We will also go back to the quality and risk managers at some point.
- We have completed a number of interviews with previous co-design participants to understand the barriers and enablers to conducting a co-design project in the health and disability sector.
- The PIC programme plan has been complete and was sent to you all. You can see from this document what our focus is for 2020/21.

Deon spoke to the points above and added that we are looking at a refresh of all our resources.

Chris talked about the Treaty workshop for Consumers on 10/11 November.

Rowena asked for some kind of review of the workshop and we discussed perhaps interviews for attendees to reflect and report on learnings. What was learnt. Key messages etc.

Chris mentioned the Te Tiriti framework that JJ (Waikato Consumer) was doing as part of the QSM and having that incorporated across everything in the QSM.

Deon gave some overall examples of the themes from interviews being conducted with previous co-design participants. Members fed back of their own co-design experiences.

Chris also spoke to the review being undertaken for the whole structure of the Mortality Review Committees (MRC's) and that a consultation period is coming up for staff and committees.

3. Members environmental scan

Rowena

Still involved in Breast Cancer Aotearoa. Doing a lot for elderly in rest homes. Some are good, some are not so good. Discussed some elderly (over 80) are getting left behind in care. Has concern for them. Mentioned the Simpson review and looking forward to outcomes from this. Rowena also provided a written report as follows:

I attended the zoom board meeting on 19 June 2020 – it was short – 1.5 hours and apart from introductions, it was mainly about the budget and Janice's report. In short, the Commission

were not given any more money this year despite expectations to the contrary. There was a discussion about what work could be dropped.

While meetings expenses will be reduced (less travel, more by zoom), suggestions were to reduce the MRC costs, reduce the ARC program, minimal support for the Maternity early warning scores and others.

Of interest was that while during the early COVID-19 period there were more deaths than usual overseas, to late May 2020, NZ had 300 fewer deaths.

Mention made that there were going to be some changes in the MRC and that Janice was going to take a paper to the Board for the next meeting.

Tristram (new Board member) wanted a disability component in all programs and this was generally agreed.

General chat about how to get more money for programs.

Martine

Busy with Health services review and the disability standards review. A huge amount of work – 3 days a week. Includes looking at things that can be measured. Also doing a report on accessible housing for disabled people. Disability services overall not happy with Simpson review regarding disability services being offered by DHB's rather than a national standard. International convention on rights for disabled people is being tabled in Parliament. Martine will send to us for our website.

Consumer Network update: was focussed on COVID experiences of members and shared learnings. Working from home seems to be more accepted as the norm.

Frank

A lot happening in the psychosocial space – especially during and after lockdown. Definitions of wellbeing are being published. MH commissioner is releasing his report and there are many reports now coming out post lockdown.

- Initial Mental Health & Wellbeing Commissions Draft “wellbeing definition” consultation with Lived Experience leaders and other stakeholders. Draft document so not yet available for distribution.
- Initial Mental Health & Wellbeing Commissions publication of He Ara Oranga - Mānuka Takoto, Kawea Ake / Upholding the Wero Laid in He Ara Oranga. Can be downloaded at: <https://www.mhwc.govt.nz/assets/Interim-Report/Upholding-the-Wero-Laid-in-He-Ara-Oranga.pdf>
- MHA Act Review and replace consultation. Continues but slow progress.
- MHA Act Guidelines review - new guidelines due later this month. The Ministry of Health (MoH) are hoping to have it up on their website by the end of August 2020. The delay in publishing these guidelines were largely due to COVID-19.
- The technical aspects in the operation of the Act have not changed, e.g. the process of assessment and treatment, the statutory requirements of various documentation, and the overall compulsory treatment order process.
- A number of key changes and emerging issues have been signalled in the revision of these guidelines. In particular:
 - the growing influence of rights-based approaches and how these can be better promoted within the parameters of the current Mental Health Act.
 - the need to give greater emphasis to our obligations under Te Tiriti o Waitangi

- the impact of *He Ara Oranga*, and in particular, the feedback from people with lived experience and families and whānau on how they experience the current administration of the Act.
 - Due to the size of the revised guidelines, the Ministry has maintained the main document that interprets the legislation and created a companion document that focuses on human rights in relation to compulsory assessment and treatment.
- Ministry of Health MHA Lived Experience Knowledge Exchange Network meeting by Zoom monthly or bi-monthly. Facilitated by “People at the Centre” team with the DDG MHA office at the Ministry of Health.
 - National MHA KPI & Benchmarking Project has a new host: Te Pou. The work is being completely refreshed. See www.mhakpi.health.nz although that website will be rebuilt soon.
 - National MHA Knowledge Exchange Network being built by Te Pou. See attached document.
 - Health & Disability System Review by Heather Simpson has significant implications at a structural level and note Mental Health focus is on what is already occurring.
 - The Suicide Prevention Office is leading the implementation of Every Life Matters: He Tapu te Oranga o ia tangata Suicide Prevention Strategy 2019-2029 and Suicide Prevention Action Plan 2019-2024 for Aotearoa New Zealand (He Tapu te Oranga) See <https://www.health.govt.nz/publication/every-life-matters-he-tapu-te-oranga-o-ia-tangata-suicide-prevention-strategy-2019-2029-and-suicide>
 - Disabled Person Collective – Balance Aotearoa represents people with Psychosocial Disability in the 7 organisations and along with the other DPOs are working with the Ombudsman’s office to hear what disabled people experienced during the COVID-19 pandemic. Some provisional themes have been identified so far as main challenges for disabled people, but these themes will of course change/grow once we hear from more people about their experiences. This engagement will inform the bulk of the Ombudsman report, along with its thematic structure, as well as examining disability rights in New Zealand under the UNCRPD during the COVID-19 pandemic. A number of events are planned.
 - Other reports now available:
 - PROTECTING AND PROMOTING MENTAL WELLBEING: BEYOND COVID-19-The University of Auckland see: <https://informedfutures.org/wp-content/uploads/Protecting-and-Promoting-Mental-Wellbeing.pdf>
 - Monitoring and Advocacy Report of the Mental Health Commissioner 2022 see: <https://www.hdc.org.nz/media/5517/hdc-aotearoa-new-zealands-mental-health-services-and-addiction-services-2020.pdf>
 - COVID-19 Psychosocial and Mental Wellbeing Recovery Plan see: <https://www.health.govt.nz/system/files/documents/publications/covid-19-psychosocial-mental-wellbeing-recovery-plan-15may2020.pdf>

Muriel

Primary care – dealing with backlog coming out of lockdown. Has a staff member looking at the Health Innovation practitioners programme (HIP) model and embedding that in primary care. Spoke also of all the work in her community during lockdown e.g. delivering sanitation packs etc.

4. Appointment terms for members

Discussed and all agreed with the below extension of terms.

Name	Current expiry	Proposed extension & expiry
Rowena	18 Sept 2020	3 years to 18 Sept 2023
Martine	18 Sept 2020	3 years to 18 Sept 2023
Frank	18 Sept 2020	2 year to 18 Sept 2022
Muriel	5 March 2021	2 years to 5 March 2023

Board paper to be prepared for the September board hui seeking approval for the extensions. Subsequent letters of appointment to be prepared for the board chairs signature.

5. Review of Terms of Reference (TOR)

As per point 12.1 of the current TOR, it was decided to reduce the in-person CAG meetings with the board from two to one session per year. This is in line with Te Rōpū.

It was decided clauses should be added regarding the terms for members. i.e. an initial term of three years with the option/agreement to extend up to a maximum of six years. This is in line with all MRC committees and commission advisory groups.

A draft board paper will be prepared for the next CAG hui which will, after agreement, be sent to the Board for approval.

Also noted was that a review of all commission TOR's was being undertaken by Jen Margaret which is to encompass the articles of Te Tiriti o Waitangi. A further change to the TOR in the future will be made once this review is finalised.

6. Prioritising what disability issues the Commission should be considering

Martine had the following suggestions which link in with what current frameworks and models are being used in disability.

1. Making contact with DPO coalition. Introduce us as a crown entity etc. discuss programmes etc.
2. Progress the accessibility charter to implement across the commission with continual engagement with consumers
3. Liaise more with MoH consumer consortium to share our work. More of an informal channel
4. Current Disability Action plan. What can we do to contribute? Check with other agencies what they are doing or pick something to do. This is a 4-year plan.
5. Link to the NZ disability strategy. Any topics HQSC is working on and what can we do to add to this plan. Look at what other organisations are doing.
6. DHB's – how can we ask DHB what is happening in their disability space. We are linking with them re QSM, Consumer networks and patient experience surveys

Rowena reiterated Tristram's focus on disability.

Chris noted comments were made outside what we have in the SPE/SOI. Disability could go in patient surveys etc.

We could have workshops to see how the action plan can be implemented/applied in individual programmes in future years.

7. Other business

Discussed board meetings timings and papers.

Item for next agenda re the disability work (Point 6).

Request that Carlene McLean, Suicide Mortality Review Committee (SuMRC) attend next hui to discuss relationship with Carla – from the Suicide Prevention office.

8. Karakia & close

Chris closed with a Karakia.

Next hui (zoom): 27 August 2020

Actions List:

Date	Action	Responsibility
27 June 2019	(brought forward from previous actions) Attendance by HQSC at a DPO Coalition hui to be requested.	Deon/Dez Email sent 10 July requesting template to attend hui and when this is.
30 Jan 2020	Redefine the requirements and expectations to staff writing board papers of what is required in the “Implications for consumers” section of Board papers. Update: Board secretary setting up a small group to look at the overall Board paper template including incorporating Te Tiriti o Waitangi.	Chris/Deon. Process started. Te Rōpū also to input. ELT will discuss before board chair approves any change. (on-going)
9 Sept	Board paper for approval of proposed CAG term extensions.	Dez
9 Sept	Note for after 10/11 Nov Treaty workshop for consumers to do a review or capture interviews from participants that reflect and report on learnings	Carry forward until after Nov workshop.
9 Sept	Draft board paper for next CAG hui with proposed changes to the TOR	Dez
9 Sept	Item for next agenda re the disability work (Point 6)	Dez
9 Sept	Carlene (SuMRC) for next agenda. Discuss relationship with Suicide Prevention Office	Dez
9 Sept	Rowena to advise addition for interests register	Rowena